

Commercial Loan Application Checklist

Please provide copies of the following items to support your application;

All Applications

- Drivers Licence
- Passport or Birth Certificate
- Personal Details Application Form
- National Privacy Principal Consent Declaration
- The last 12 months trading bank statements for your business / company
- Flowchart / Description of Family Tree including Trusts and all related entities
- Schedule of existing business liabilities including equipment finance liabilities

If you are a salaried / PAYG employee applicant

- 2 x most recent pay slips (no more than 4 weeks old)
- Most recent Group Certificate
- Most Recent Tax Assessment Notice
- Rental Letter or Signed tenancy agreement for all rental income (if applicable)

If you are a Self Employed applicant

- The last three years Individual Tax Returns and Tax Assessment Notices
- The last three years Business / Company Tax Returns and Financial Statements (explanation of variances in income if applicable)
- Interim accounts up to the date of application
- Rental Letter or Signed tenancy agreement for all rental income (if applicable)

Refinance Applications

- A copy of the Rates Notice for all properties owned
- The most recent 6 months loan repayment statements for all loans (statements must include the month of application, and can be internet printed statements provided at least one original is copied and included)
- The most recent 3 months statements for all open / active Credit Cards

Purchase Applications

- A copy of the Rates Notice for all properties owned
- Contract of Sale for the property to be purchased
- Bank account statement confirming the available savings to contribute to purchase
- The last three years Business / Company Tax Returns and Financial Statements for business to be purchase (if applicable)